

Sample

Experience

2/2007- present

Company Name

Miami, FL

Outsourcing Tax Manager

- Responsible for the preparation and review of Federal Consolidated Returns of Large and Mid-Sized Corporations and Partnerships using ONESOURCE tax software.
- Responsible for the calculation and review of complex book to tax differences.
- Responsible for the preparation and review of Foreign Returns: 1065's, 8865's, 8858's, and 5471's.
- Responsible for the review of Combined/Unitary, and Separate State Returns.
- Responds to Federal and State IDRs, notices, inquiries and nexus questionnaires.
- Responsible for overall engagement project management and managing a team of professionals across service lines which include Federal, State, and International tax Compliance.
- Member of Executive development team in charge of process improvement for the Firm's business tax service lines with a focus on development and implementation of related tax training materials, tools, and change management behaviors.
- Member of Tax Technology development team responsible for providing Thomson OIT tax technology solutions.
- Created development plan, benchmarking techniques and execution strategy for Firm's process improvement implementation. Initiative focused on improving engagement planning and tax return delivery, engagement economics, and paperless delivery. Developed and implemented best practices and standardized tools for each component of the process.

8/2006 – 2/2007

Company Name

Miami, FL

Executive Tax Consultant

- Prepares Federal, State and Local income tax returns, franchise tax returns, estimated payments and extensions in a timely and accurate manner.
- Creates tax work papers, schedules, exhibits and summaries necessary to develop and support findings and/or recommendations.
- Maintains quarterly FAS 109 current and deferred tax provision schedules.
- Assists with state income/franchise and sales and use tax audits.
- Responds to Federal and State IDRs, notices, inquiries and nexus questionnaires.
- Performs tax research and provides conclusions thereon.
- Provides technical support to staff regarding CORPTAX software.
- Handles other tax related projects as assigned.

6/2002 – 6/2006

Company Name

Miami, FL

Sr. Consultant

- Extensive experience creating budgets and forecasts.
- Responsible for the development of the annual operating plan and effective business models.
- Responsible for Annual operating plan and monthly plan to actual analysis.
- Responsible for Monthly Financial Planning and Financial Reporting process.
- Manages Month End Close of A/R, A/P, and General Ledgers.
- Prepares Monthly Accruals and Account Reconciliations.
- Manages Cap-Ex, operational and production budgets respectively.
- Prepares Federal Tax Return, Sales Tax Return, Property Tax Returns, and Estimated Payments.

Education

College
Washington, DC
M.A. Accounting

University
Washington, DC
B.B.A. Accounting

Software Experience

Thomson Certified Implementer, ONESOURCE Income Tax, ONESOURCE Tax Provision, GoSystems, CORPTAX, SAP, Oracle 11.3, Microsoft Office, CPA Candidate